

KLE College of Pharmacy

(Accredited by NBA (6years), NAAC A+ grade (3rd Cycle), Approved by PCI, New Delhi)

[Declared as Deemed-to-be-University u/s 3 & 12 B of the UGC Act, 1956 vide Government of India Notification No. F.9-19/2000-U.3(A)]

P.B.No. 1062, 2nd Block, Rajajinagar, Bengaluru - 560 010, Karnataka, India.

☎ 080-23325611 FAX No.: 080-23425373 Web :<http://klepharmblr.org> E-mail:princpharmblr@kledeemeduniversity.edu.in

Grievance Redressel Cell Meeting

October 28, 2025

CIRCULAR

This is to inform all the members of the Grievance Redressel Cell (GRC) that the meeting is scheduled on October 31, 2025 [Friday] in Usha Kirana Seminar Hall (III Floor) from 4:00pm. Agenda of the meeting is as follows:

Agenda:

- (1) To review the minutes of previous GRC meeting
- (2) To review the grievances reported during April 2025 to October 2025
- (3) To discuss any other relevant matters of GRC

We request all the members to attend the meeting on time.



Coordinators



Senior Member



Chairperson

Principal
KLE College of Pharmacy
Bengaluru-560 010



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GRIEVANCE REDRESSEL CELL

November 03, 2025

MINUTES OF MEETING

The meeting of all members of the Grievance Redressal Cell (GRC) was held on October 31, 2025 [Friday] in Usha Kirana Seminar Hall (3rd floor) from 4:00 to 5:00 pm. The minutes of the same meeting is documented as per the agenda.

(1) To review the minutes of previous meeting held on April 22, 2025:

- The work progress was reviewed as per the minutes of previous GRC meeting.

(2) To review the grievances reported during April to October 2025:

- All the members of GRC cell were updated that the grievances related to institution, hostel and SC/ST/ minority-cum-human rights was not received during the period from April 22, 2025 to October 31, 2025.

(3) To discuss any relevant matters of GRC:

- All the members decided to conduct GRC meeting twice a year in April and October months.
- Few members felt that the grievances can also be taken from suggestion box. On discussion, all the members finally agreed that the grievance that is officially communicated through either e-mail or letter need to be processed for redressing the grievance. However, the complaints dropped in suggestion box must be taken into consideration by the Internal Complaints Committee by opening the suggestion box once a month.
- All the members recommended that the college system can redress minor grievances within two days.

The meeting ends with thanks note.



Coordinators



Senior Member



Chairperson

Principal
KLE College of Pharmacy
Bengaluru-560 010



Circulation: GRC members

Enclosed: Photos (4) of meeting session (31-10-2025), Attendance

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GRIEVANCE REDRESSEL CELL MEETING HELD ON OCTOBER 31, 2025

November 03, 2025



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Date: December 31st, 2025

CONSOLIDATED REPORT OF GRIEVANCE REDRESSAL COMMITTEE

August 2025 – December 2025

The Grievance Redressal Committee was constituted to prevent any kind of grievance incidents in the college and hostel premises and to take appropriate measures. The members of Grievance Redressal Committee of KLE College of Pharmacy, Rajajinagar, Bengaluru met and redressed no grievances received from August 2025 to December 2025.



Committee in-charge



Principal

Principal
KLE College of Pharmacy
Bengaluru-560 010

