

PROMOTIONAL POLICIES:

- The University notifies the vacant posts in each department of the Institution. After being approved by the Board of Management of the University and keeping in view the norms of the respective Regulatory Councils, the vacancies may be filled up by promoting existing teaching faculty.
- The University strictly adheres to the guidelines/norms of the UGC and the respective regulatory councils as regard to minimum qualification, age, experience, etc. and shortlists the candidates, to be called for interviews.
- The University verifies all the original documents of the candidates at the time of interview.
- The candidates appear before the selection committee of the University which includes external subject experts.
- The University takes the attendance of the candidates who appear before the selection committee for interviews.
- Based on the performance of the candidates during the interview and after ascertaining the qualification, previous experience, awards/distinctions, etc, an evaluation sheet is filled by the Chairman (Hon Vice-Chancellor) with concurrence of other members.
- Based on the remarks/observations made in the evaluation sheet, the University shall issue promotion orders to the respective candidates against the clear vacancies in the respective departments.
- The University has Career Advancement Scheme(CAS) for promotion of deserving candidates where there is no possibility of getting promotion in regular course of time due to non-availability of vacant posts in the respective department.
- The University accepts the joining reports of the selected candidates after verifying all the original documents.

RECRUITMENT PROCEDURE AND POLICIES

- The University notifies the vacant posts in each department of the Institution. After being approved by the Board of Management of the University and keeping in view the norms of the respective Regulatory Councils, the vacancies may be filled up by recruiting new teaching faculty.
- The University issues a notification in the leading dailies for recruitment of teachers.

- The University strictly adheres to the guidelines/norms of the UGC and the respective regulatory councils as regard to minimum qualification, age, experience, etc. and shortlists the candidates to be called for interviews.
- The University verifies all the original documents of the candidates at the time of interview.
- The candidates appear before the selection committee of the University which contains external subject experts.
- The University takes the attendance of the candidates who appear before the selection committee for interviews.
- Based on the performance of the candidates during the interview and after ascertaining the qualification, previous experience and awards/distinctions an evaluation sheet is filled by the Chairman (Hon Vice-Chancellor) with concurrence of other members.
- Based on the remarks/observations made in the evaluation sheet, the University shall issue Appointment orders to the respective candidates against the clear vacancies in the respective departments.
- The University accepts the joining reports of the selected candidates after verifying all the original documents.